



Roxana Community Park District



#2 Park Drive, Roxana, IL 62084
618/254-7485

Debra L. Ferry
Director

REGULAR MEETING MINUTES

April 10, 2018

The Regular Meeting of the Board of Commissioners of the Roxana Community Park District was called to order at 7pm on April 10, 2018, in the Board Room of the Rox-Arena by President John Herndon. Upon roll being called, the following Commissioners answered present: John Herndon, Mike Toolen, Rick Rader and Darlene Yarborough and Breanna Reynolds. Also present, was Director, Debra Ferry.

Minutes: A motion was made by Yarborough, seconded by Rader, to approve the Minutes of the Regular Meeting, March 13, 2018. Upon roll being called, all voted aye, none voted nay. Motion passed.

Treasurer's Report: A motion was made Toolen, seconded by Yarborough, to approve the Treasurer's Report, and that it be placed on file for audit. Upon roll being called, all voted aye, none voted nay. Motion passed.

Bills: A motion was made by Rader seconded by Reynolds, that the Bills having been verified by the Finance Committee, be approved for payment. Upon roll being called, all voted aye, none voted nay. Motion passed.

Correspondence: none

COMMITTEE REPORTS

Building and Grounds: The Board was informed that the PEP grant was approved, the residence basement work was completed by contractors and the pool pump room electrical boxes should be ready for installation shortly. Also, general ball diamond work, grounds fertilizing and opening winterized buildings and fountains is being completed, weather permitting.

The Board was also informed that Melissa Erker had been contacted again about the property interest. She explained that turn around had consumed a lot of time and it would be brought to the general manager's attention again.

Supplies and Finance: The Board was provided with an amended line item budget for the 2017-18 fiscal year. Changes reflected the grant work completed this past year and other projects as well as increased revenues from the pool season.

Pricing was provided from Fowler Technologies for a new phone system that would work with the Park's wireless internet. All phone sets would be leased through Digium, who Fowler highly recommends. The lease fees and maintenance contract would be slightly higher per month than service for land line through ATT and Call One. The capabilities are endless with this system. The option of purchasing new phones with a new system and trenching a line to the pool would result in several thousand dollars of expense. The lease option allows us to update with



technology. A motion was made by Toolen, seconded by Yarborough to approve the phone system as presented. Upon roll being called, all voted aye, none voted nay. Motion passed.

Personnel: The Board was provided with current wage information regarding full, part time and seasonal employees. After some discussion about cost of living for the year, a motion was made by Yarborough, seconded by Rader to allocate a 2% pay increase to Debbie Ferry, Alex Best, Jason John and Michelle Crawford. Note that Alex and Michelle's will be paid totally from the park budget, while Debbie and Jason's will be paid half from the park budget, with half paid from the Village Recreation budget. Also in the motion, returning seasonal employees will receive a \$.25 increase. Upon roll being called, all voted aye, none voted nay, Motion passed.

Recreation Programs and Events: none

Police, Ordinance & Public Relations: Resolution #239, a lease purchase agreement with TCF Financial Management for two Toro mowers was presented for approval. A motion was made by Toolen, seconded by Rader to approve the resolution as presented. Upon roll being called, all voted aye, none voted nay. Motion passed.

Ordinance # 237, the Amended Budget and Appropriation was presented for approval. A motion was made by Yarborough, seconded by Reynolds to approve the ordinance as presented. Upon roll being called. All voted aye, none voted nay. Motion passed.

New Business: none

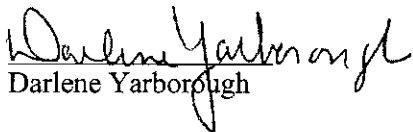
Other Business: none

Executive Session: none

With no further business coming before the Board, a motion was made by Toolen, seconded by Reynolds, to adjourn the meeting. Upon roll being called, all voted aye, none voted nay. Motion passed.

The meeting stood adjourned at 7:55pm.

Respectfully submitted,


Darlene Yarborough

5-8-18
Date