



Roxana Community Park District



#2 Park Drive, Roxana, IL 62084
618/254-7485

REGULAR MEETING MINUTES May 17, 2022

Debra L. Ferry
Director

The Regular Meeting of the Board of Commissioners of the Roxana Community Park District was called to order at 7:00pm, May 17, 2022 in the Oak Room of the Rox-Arena by President Mike Toolen. Upon roll being called, the following Commissioners answered present: Mike Toolen, Will Cunningham, Leslie Schmidt and Darlene Yarborough. Rick Rader was absent. Also present, was Director Debra Ferry.

Minutes: A motion was made by Schmidt, seconded by Cunningham, to approve the Minutes of the Regular Meeting, April 12, 2022. Upon the roll called, all present voted aye, none voted nay. Motion passed.

Treasurer's Report: A motion was made Yarborough, seconded by Schmidt, to approve the Treasurer's Report, and that it be placed on file for audit. Upon roll being called, all present voted aye, none voted nay. Motion passed.

Bills: A motion was made by Cunningham, seconded by Yarborough, that the Bills having been verified by the Finance Committee, be approved for payment. Upon roll being called, all present voted aye, none voted nay. Motion passed.

Correspondence: None

COMMITTEE REPORTS

Building and Grounds: The Director informed the Board that the Park was awarded both the PEP and the Environmental Grants. The concrete curbing replacement had been delayed due to rain, but several work items had been completed at the pool including painting, drinking fountain installation and power washing. The plans for summer are few and only include some landscape updating.

Supplies and Finance: The preliminary 2022-23 budget was presented for review. The 2021-22 actual ending figures noted the revenue increases of corporate replacement tax, donations and the cell tower agreement and additional expenditures which included construction projects. The Board was also informed of the health insurance increase which was originally slated for 23%, but was negotiated down to 15%.

Personnel: Salary information was presented to the Board for review.

A motion was made by Schmidt, seconded by Yarborough to adjourn to Executive Session at 7:40pm to discuss personnel. Upon roll being called, all present voted aye, none voted nay, Motion passed.

Upon re-entering the regular meeting, a motion was made by Schmidt, seconded by Yarborough to approve a 3% increase for the four full time employees, a 5% increase for the two permanent part time employees (accounting clerk, administrative assistant) and a wage adjustment for the returning pool manager to \$19/hr. and the assistant manager to \$16/hr. All other returning



employees would fall into the seasonal chart established last year and new employees would start at the current applicable minimum wage rate. Upon roll being called, all present voted aye, none voted nay. Motion passed.

Recreation Programs and Events: none

Police, Ordinance & Public Relations: Commissioner Cunningham mentioned the library adding new security cameras and requested that the park share in the cost which would benefit surveillance at Burbank. A motion was made by Schmidt, seconded by Cunningham to approve the expenditure. Upon roll being called, all present voted aye, none voted nay. Motion passed.

Old Business: None

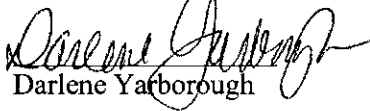
Other Business: None

Executive Session: Personnel

A motion was made by Schmidt, seconded by Yarborough to adjourn the meeting. Upon roll being called, all present voted aye, none voted nay. Motion passed.

The meeting stood adjourned at 9pm.

Respectfully submitted,


Darlene Yarborough

5-17-22
Date